

# Audio Visual Ministry Request Form

Allen Temple A.M.E. Church

<b>Ministry Name</b>	<b>Contact Person</b>	<b>Contact Number</b>	<b>Contact email</b>

<b>Event Date</b>	<b>Rehearsal Date</b>	<b>Planning Meeting Date</b>	<b>Service Location</b>

**Purpose of the event:**

<b>Sound System Requirement Items:</b>	<b>Yes</b>	<b>No</b>
Do you need a sound system?		
Is This a Music Performance?		
Will this be a large-scale musical production?		
Do you need Video Service?		
Operation of lighting and screens/projectors needed?		
Play a CD for Dance?		
Will a spotlight be needed?		
Will you need this recorded for sale?		
Wireless Microphones needed, if (Yes), how many is needed?		
Will there be musicians and vocalists on the platform?		
Will this event be planned for the holidays?		
Will Lavalier microphones be used?		
What will be your Set-up dates		
Will there be Dress rehearsals		

**Special Requirements:**